

2024 CONFIRMATION AND IMPORTANT INFO

Dear Camp Family,

Thank you for signing up for camp. Your registration has been confirmed. Please refer to your online account to figure out what your balance is and what dates you have signed up for. You may also print out an invoice from the account tab for tax purposes after payment in full has been made.

The following dates are when balances are due:
Session 1 and 2: April 20th.

Session 3 and 4: May 20th

Refund Policy:

- *Please remember that your deposit is not refundable.
- *Your balance is not refundable if cancellation occurs after the balance due date.
- *There is no refund for missed days of camp even if camp closes due to covid.

Exception: If camp never opens because of COVID-19, all monies will be refunded.

Please read over this 3-page brochure of information, as it will answer many, if not all, of the questions you might have. Here's to a fun-filled and safe summer!

Beth Allen, Director,

Lotus Lake Camp
4785 VT RT 14
Williamstown, VT 05679
Beth 802 793-1225
Camp phone: (802) 433-5451

WHAT YOU'LL NEED...LLC IS AN OUTDOOR

CAMP.

Your child should be prepared for any weather. It is usually cooler at camp than in town.

- *SNEAKERS EVERY DAY (extra pair recommended). SANDALS/FLIPFLOPS ARE NOT APPROPRIATE FOR CAMP.
- *Bathing suit & towel
- * Lunch (marked with name) Hiking each day that weather permits. Camp fire for cooking. DO NOT pack things to cook on rainy days.
- * healthy snack (pack separately);
- *recyclable containers preferred, (no glass containers).
- *Sweatshirt or jacket (bring one every day since it is often cooler at the lake).
- *Hat and sunscreen
- *rain gear when necessary.
- * names on personal equipment is strongly encouraged.

PERSONAL EQUIPMENT AT CAMP: (marked with name and strongly encouraged)

Allowed:

- *Archery bows
- *Fish poles and tackle
- *Tennis rackets
- *Swim goggles

Not allowed:

- *arrows (unless w/ permission)
- *animals
- *knives/weapons of any sort
- * alcohol, drugs, or nicotine, including ecigs.
- Vaping devices
- * matches, lighters

PERSONAL EQUIPMENT CONTINUED

Each camper is responsible for storing personal equipment in a proper place at camp. The camp is not responsible for lost or damaged personal equipment.

PARENT INFORMATION AND TASKS:

- *Mark clothing and equipment clearly with child's name, PLEASE!
- *Read transportation guidelines.
- *Medication sent to camp must be labeled and given to HEALTH SUPERVISOR upon arrival at camp or to counselor on bus/van
- *If a camper becomes ill at camp, the Health Supervisor a/o director will assess, isolate if necessary and call home for pickup. Any child with a temp of 100.4 or above will not be allowed to come or stay at camp.
- *guardians will also be notified if camper has taken OTC meds or sustains a bigger injury.
- *Please notify the camp should a camper be absent on any given day(s). Please call Beth at (802)793-1225 by 8 AM or email Lotuslakecamp@gmail.com
- *Receipts/invoices can be created on your Campdoc account. Look for the printer icon on the account tab page.
- *Please make sure your household is following low risk behaviors 7 days leading up to and during your camper's time at camp.

Lotus Lake Camp is committed to ensuring that our camp is free of harassment or discrimination based on race, color, national origin, sex, sexual orientation, gender identity, marital state, disability, religion, and creed. We are committed to respecting the rights and dignity of all by providing training for our staff who in turn will promote this with campers.

TRANSPORTATION INFO

PLEASE READ the following information. Any questions or concerns should be directed to the camp director. Your transportation is confirmed on your online account. Transportation is a privilege and cooperative behavior is expected in order to ride. We try our best to adhere to these times. If there will be a significant delay, we will get info to the bus stop. Remember that our responsibility for your camper ends as soon as they get off the bus. We will wait 10 minutes with them and then if an adult can't be contacted, we will take them to the police station.

Full Day: Bus Schedule

Bus stop	Leave	Return
Mont HS	8:30	4:40
BOR:	8:50	4:20
Wmtown	9:00	4:05

Northfield Mini Bus

Northfield	Leave	Return
Parking lot A	8:50	4:15

TRANSPORTATION POLICY

1. CHANGES TO TRANSPORTATION: Changes to transportation while child is at camp needs to have a note given to attendance person on bus, counselor at camp, or via email at: lotuslakecamp@gmail.com before 2PM. Last minute changes should be via phone 802 793-1225.

2. CANCELLATION DUE TO BAD WEATHER:

Lotus Lake Camp has shelter for all activities and all campers in inclement weather and will operate and transport as scheduled. Should the camp have to be cancelled, local radio and TV will carry the announcement by 7:30 AM.

3. ILLNESS OF A CAMPER: Should a child become ill on a bus or van riding to or from camp, a designated staff member on the vehicle will attend to the camper and determine what action to take. If the vehicle arrives at camp, the health supervisor will be notified by the staff member and will take appropriate action. If the vehicle is transporting to a drop-off point, the parent/guardian will be notified upon arrival or before.

4. ACCIDENTS REQUIRING PROFESSIONAL

MEDICAL CARE: Designated staff members will take the following steps in case of vehicle accident: **a.** Call the police. **b.** Call for emergency assistance if there are injured. **c.** Call the camp director for health form information. **d.** Make certain that one staff person stays with the campers. **e.** Make no statements to anyone but the police. The camp director will inform the parent/guardians of those campers involved in the accident as quickly as possible. A designated person will go either to the accident site or to the hospital, depending on the need, and bring health forms to accompany the injured. **f.** A designated staff member or the driver will identify witnesses at the scene and obtain appropriate accident or emergency information.

5. PICK-UP AND DROP-OFF SAFETY

PROCEDURES: **a.** Lotus Lake Camp is responsible for the camper ONLY when he/she is in the vehicle. **b.** Parent/guardians should be PRESENT to supervise their camper(s) at the pick-up and drop-off locations and times. **c.** A staff member is present at the BOR, Montpelier High and Northfield locations to take attendance at the time the busses a/o van are loading. Campers are asked to remain well back from the bus or van loading area and in a physically distanced, orderly line for attendance taking and loading of the vehicles. **d.** Busses and vans arriving at camp will park and debark passengers on the field near the tennis courts or at the corner of the driveway. **e.** Parents transporting campers will be sent directives on the procedure just prior to their child coming.

6. SAFETY RULES BUS TRAVEL:

a. Only drivers approved by the camp directors are allowed to drive camp vehicles. Each driver has a verified good driving record and experience driving the vehicle assigned. **b.** Drivers do not deviate from agreed upon routes without first contacting the camp director. **c.** If a vehicle is equipped with seat belts, everyone must wear them. All must be belted in before the vehicle drives away. **d.** No arms or heads are allowed outside the vehicle. **e.** No horseplay or rowdy behavior is allowed inside the vehicle. **f.** phones will not be used by campers on bus **f.** masks will be mandatory and there will be no eating or drinking on the bus **g.** If the vehicle has more than 14 persons, a staff member will be on board, in addition to the driver, who is trained in safety, their responsibilities and

group management. Vehicles are loaded only within the passenger seating limits established by the manufacturer. **h.** Campers who are disruptive and disregard the safety rules may not be allowed to ride the bus or van. **i.** Safety rules are posted in each camp vehicle. **j.** A staff member takes attendance on each vehicle at each pick-up point in the AM, before leaving camp in the PM, and when they get off the bus. **k.** Each car, van and bus carry the following: 1. First aid kit 2. emergency flags or flares 3. fire extinguisher 4. emergency phone numbers

Bus Rules:

1. No eating on bus
2. Follow directions of counselors
3. Stay in seats, hand to oneself
4. Nothing goes outside window

BEHAVIOR POLICY

Lotus Lake Camp strives to create an environment that allows all campers and staff to feel safe and welcome. Campers are expected to be able to:

- * Follow directions
- * Respect others
- * Work towards becoming more independent
- * Keep themselves and others safe
- * Refrain from bullying or harassing others
- * Stay with the group
- * Refrain from hurting others physically or emotionally.

At Lotus Lake, the safety of your child and others depends on their being able to follow

directions and stay with the group. Not being able to stay with the group or follow directions will result initially in a time out and/or discussion about the importance of both. Further offenses will result in a conversation with a director and a phone call home. If this behavior doesn't change, then the parent/guardian will be asked to pick up their camper or keep them home a day. No refund for a missed day will be made. If on return to camp the camper is non-compliant, dismissal from camp will result and no refund of money will be made. Lotus Lake takes bullying, harassing, or hurting others physically or emotionally very seriously. Staff will let a director know what has happened. A conversation with the camper will occur and a phone call will be made home if the director finds the report to be true. Depending on the severity of the offense, your camper may be asked to stay home a day or not return to camp. No refund will be made in either of these circumstances. We expect campers and staff to be respectful of each other. We realize that for some this is a learning process and slip ups occur. We strive to help individuals recognize what they could do differently, take ownership for their mistakes, and work to make amends. An unwillingness to do any of the latter (defiance) will result in a phone call home. Repeated offenses will result in being asked to take a day off or will result in being asked to leave camp permanently. No refund will be made in either of these circumstances. Lotus Lake Camp is an illegal drug, nicotine, and alcohol-free environment while camp is in session. Violation of this policy will result in dismissal from camp.

COMMUNICABLE DISEASE PROTOCOLS/PRACTICES

This policy may be updated as guidelines change. In order for us all to minimize the risk of bringing a communicable disease into camp, we ask that all staff and camp families agree to the following terms:

1. At bare minimum follow VT covid-19 guidelines and mandates.
2. Covid-19 Vaccination is recommended, but not required.
3. We will operate on a stay home if sick mantra. No child will be allowed at camp if a temperature of 100 or above is recorded. Campers must be fever free for 24 hours without any meds and symptoms must be disappearing in order to return to camp.
3. A negative covid-19 test can also allow your camper to return if there is no fever.
4. If your camper has seasonal allergies or other conditions that can be documented by a doctor as an explanation to why they have covid-19 like symptoms, then a decision will be made whether or not they can attend camp by director and/or health supervisor.
5. A camper who has tested positive may return to camp on day 6 as long as there is no fever and symptoms have improved. Day 1 is the first day of symptoms.
6. Refunds will not be made for any missed camp days.
7. Campers who show any symptoms at camp will be isolated in a designated area until someone can pick them up or a negative test result is had.